


**PAPERWORK REDUCTION ACT
CHANGE WORKSHEET**
System Clearance for Cognitive, Pilot, and Field Test Studies
Burden Change Request

Agency/Subagency U.S. Department of Education, Institute of Education Sciences		OMB Control Number 1850-0803 v.23
<i>Enter only items that change</i>		
	Current Record	New Record
Agency form number(s)	NA	NA
Annual reporting and record keeping hour burden		
Number of respondent	3,540	45,000
Total annual responses	3,540	45,000
Percent of these responses collected electronically	12%	2%
Total annual hours	4,442	9,000
Difference		4,558
Explanation of difference		
Program change		
Adjustment	+ 4,558	
	4,558	
Annual reporting and record keeping cost burden (in thousands of dollars)		
Total annualized capital/startup costs	NA	NA
Total annual costs (O&M)	NA	NA
Total annualized cost requested	NA	NA
Difference		NA
Explanation of difference		
Program change		
Adjustment	NA	
	NA	
Other change** This change request is to increase the number of responses and burden hours allowed under the generic clearance for the National Center for Education Statistics (NCES) to conduct various tests of questionnaires and survey procedures, especially to test new questions, forms, or other methodologies. These procedures include but are not limited to experiments with levels of incentives for various types of survey operations, focus groups, cognitive laboratory activities, pilot testing, experiments with questionnaire design, and usability testing of electronic data collection instruments. There are two primary reasons for the request to increase burden: (1) inclusion of screeners and other recruitment activities that were not before included in burden calculations (this increases the estimated number of respondents approximately 12 times and the estimated burden hours approximately 2 times per study), and (2) anticipated increase in the number of cognitive studies being submitted to OMB for clearance as a result of recent OMB guidance pertaining to testing new items and methodologies.		
Signature of Senior Official or designee: 	Date: March 5, 2010	For OIRA Use _____

**This form cannot be used to extend an expiration date.

James Hyl 3/8/10